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CRFM has been around for over ten years and was previously known as the “ Council of Associates” from 1991 to 2013. It has been a pipeline for future ACP leadership, to include ACP Governors, Regents, and Presidents!

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### Board of Regents

Respond to requests from the Board of Regents, committees and staff for review of programs, products and services. Advise the Board of Regents and Board of Governors on:

- Enhancing the quality of internal medicine postgraduate training
- Increasing the value of membership among Resident/Fellow Members
- Strengthening chapter-level activities and relationships at residency/fellowship training programs
- Aligning council activities with the College's Strategic Plan

Chair, who serves ex-officio on the BOR. Chair-Elect, who must be a member of the Council at time of election and who serves ex-officio on the BOG.

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Council representatives are charged with advising ACP regarding the policy, programs, products, and services provided by the College for Resident and Fellow Members. Representatives also serve as a resource for chapter CRFMs. Additionally, Council representatives serve as a mechanism for bringing forward issues from ACP chapters to the national CRFM, the BOG, and/or the BOR.

Each Council member is charged with:

- Providing a voice at the national level for Resident and Fellow Members
- Helping establish and providing support for chapter-level CRFMs
- Promoting the development of local Resident and Fellow programs
- Promoting participation in chapter meetings and the annual Internal Medicine Meeting

Approximately 62 ACP chapters have already established chapter CRFMs to foster the participation of Residents/Fellows at the chapter level. To find out what is being done in your chapter, you should contact your chapter Governor via the [chapter website section](#) of ACP Online. The following information will help an interested Resident/Fellow-in-training to initiate the development of a chapter CRFM. No uniform structure has been mandated, which allows each chapter to create a council structure to meet local needs.

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The first step in getting organized should be to meet with the Governor of your ACP chapter to inquire about the existence of interest and availability of resources to develop and support a chapter CRFM and its activities.

Second, you can request assistance from the chapter Executive Director in obtaining a list of current Resident/Fellow members from the Chapter Portal. Using these contact lists, the chapter Executive Director can send bulk e-mails to Resident/Fellow chapter members announcing planning meetings, news, and activities in which you would like these members to become involved. You could also reach out via personal e-mail or telephone to invite members to the planning meeting.

Third, a planning meeting with several interested members is paramount. At this meeting, the members should agree upon the purpose for establishing a chapter CRFM and identify some guidelines and a



consideration at BOG meetings. Use the

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Below are ways in which to engage Resident/Fellow members in your chapter. These are suggestions that have been solicited from Chapters and have proven themselves successful.



Workshop on creating and maintaining a CV  
Dissemination of preventive health screening booklets and billing/coding pocket cards  
Create paper/digital informational content on any variety of topics  
Providing information on non-clinical issues such as regulatory compliance, managed care contracting, employment options, and asset management/financial planning  
Coordinate a mentoring program (Residents/Fellows with more experienced members or students with Residents/Fellows).  
Have Residents/Fellows develop their own Resident/Fellow Members newsletter (focus on issues for Resident/Fellow Members; can distribute to local medical students)

Health fairs  
Soup kitchens  
Fundraising activities  
Community service fair  
A day of sporting events pitting various residency programs against each other (Olympics)

Have internal medicine physicians who have been successful in different areas of practice do a panel discussion to give tips for success  
Workshops on contract negotiations and/or job search  
Introduction to ACP and its benefits  
Discussions on ethical issues in medicine drawn from Annals of Internal Medicine "On Being a Doctor"  
Workshop on improving oral presentation skills  
Workshop on how to prepare abstracts and posters for meetings  
Have a

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Develop a stand-alone Resident/Fellow Committee or a chapter-based Council of Resident/Fellow Members that reports back to the Governor's Advisory Council. Include Residents/Fellows on your Chapter Meeting, Membership, or Health and Public Policy Chapter Committees.

No matter how you decide to incorporate Resident/Fellow leaders, be sure to contact your Chapter

We hope this reference has been helpful. Starting a chapter CRFM may be a challenge; however, the result is a body within your chapter that provides a forum for the discussion of Resident/Fellow issues, develops programs for Residents/Fellows, and increases opportunities for their participation in the chapter governance structure. We urge you to get involved. We hope your chapter CRFM will bring forward issues you would like to have addressed at the national level. We welcome your comments and suggestions.

For more information, contact ACP staff via e-mail at [acpgovernance@acponline.org](mailto:acpgovernance@acponline.org).

A comprehensive list of 2024-2025 ACP National Council of Resident/Fellow Members can be found [here](#).